



## GOVERNMENT POLYTECHNIC, MIRAJ

Near Maji Sainik Vasahat, M.I.D.C, Vidyanagar Miraj

District - Sangli, Pincode - 416 410

Phone No. ( 0233 ) - 2231423, Fax No. - (0233) 2231269

Website - [www.gpmiraj.ac.in](http://www.gpmiraj.ac.in) E-mail - [gpmiraj@gmail.com](mailto:gpmiraj@gmail.com)



No. GPMPR/WS/Central Stores/2019-20/1324

Date **5 SEP 2019**

To,

Mrs. G.P. Miraj, Website - [www.gpmiraj.org.in](http://www.gpmiraj.org.in)  
(Computer Deptt.)

**Subject :-** Quotation for Supply of Plastic Department Material.

Dear Sir,

With reference to above, I have to request you to kindly quote your lowest rates for the supply of the material mentioned below, so as to reach this office on or before date of - 25/09/2019 Materials/goods should be supplied under the terms & conditions given below. The sealed envelope should be super scribed with the words "Quotation for Plastic Department Material. Due on 25/09/2019." Addressed to Principal, Government Polytechnic, Miraj, preferable through Post/Currier Service if you have accepted & agreed with following Terms & Conditions. The quotation will be opened on 26/09/2019. You or your authorized representative may remain present at the time of opening of quotations with prier permission of head of the Institute.

Sr. No.	Description & Specification of Items	Quantity	Rate Per Unit
1	Urea Powder	2 Kg.	Kg.
2	Paraffin Oil	2 Liter	Liter
3	Ethanol Analytical Grade	02 Liter	Liter
4	Fujnon tube	100 Nos.	No.
5	Naphthalene balls	50 Nos.	No.
6	40 % Formaldehyde Solution Laboratory Grade	05 Liter	Liter
7	Cone. Hydraulic Acid (HCL) Laboratory Grade	02 Liter	Liter
8	Sodium Hydroxide (NaOH) Laboratory Grade	02 Liter	Liter
9	Cone. Sulphuric Acid (H <sub>2</sub> SO <sub>4</sub> ) Laboratory Grade	02 Liter	Liter
10	Pencil cell	10 Nos.	No.
11	Phenol ( liq. Laboratory Grade)	02 Liter	Liter

**:- Terms & Conditions of the Quotations :-**

- 1) **TAXES** : Price quoted should inclusive of all taxes. Which are required to be shown separately in Tax Invoices. Otherwise it will be presumed that the rates include all these charges, expenses etc. and are for door delivery.
- 2) The rates should be valid for a minimum **180 DAYS** from the date of opening of the quotation.
- 3) The period of delivery should be very clearly mentioned.
- 4) It is preferable that your items should be quoted as per **OUR SERIAL ORDER**.
- 5) If your items have specifications **DIFFERENT** From those stipulated, do not quote.
- 6) **SAMPLES** should be supplied if required.

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P.T.O.

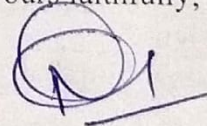


-: Terms & Conditions of the Quotations :-

- 7) The undersigned reserves the right not to consider the quotation in the absence of the detailed information about the items.
- 8) If the quotation is accepted the stores should be **SUPPLIED** at the destination / at the premises on or before **AS PER DATE ON ORDER OR** within the period decided by mutual consultation, otherwise the **ORDER FOR SUPPLY OF STORES SHALL BE TREATED AS CANCELLED, UNLESS THE EXTENSION FOR DELIVERY PERIOD IS AGREED TO BY THE UNDERSIGNED.**
- 9) The **BILLS** in **TRIPLICATE** of the stores or invoice, RR/LR etc. should be sent directly to the undersigned by hand delivery or by registered post A/C due.
- 10) Stores damaged, deficient or not in accordance with the accepted specifications and **UNSATISFACTORY** will have to be collected by the supplier at his cost and risk, OR appropriate cost for such shortcomings may be deducted from the bill by mutual consultation.
- 11) The **PAYMENT OF THE BILL** will be released only after the delivery of the stores at this office in good condition and subject to inspection, testing and satisfactory compliance in accordance to the specifications as decided; i.e. only after final acceptance of the goods.
- 12) **GST/CST/BST/VAT/TIN NO. ( As per applicable ) IS ESSENTIAL ON THE QUOTATION & INVOICE.**
- 13) The Undersigned shall not incur any liability to pay interest for delayed payment of the bill for any reason.
- 14) Any **DEVIATION** from any of these conditions **SHOULD BE CONFIRMED** from Undersigned before accepting the order for supply of the stores.
- 15) **REFERENCE OF OUR QUOTATION** No. should be mentioned at the top of the letter and should be made in all future correspondence.
- 16) **DELIVERY:** Door delivery. Goods should be supplied at Government Polytechnic Miraj to Central Stores/ at respective department. **RATE SHOULD BE QUOTED FOR DOOR DELIVERY ONLY.**
- 17) **OCTORI :** Octori is exempted for Government educational Institute. Exemption certificate may be collected from this institute prior to supply of goods.
- 18) Supplier should get legal insurance for goods from authentic Insurance Company For transit period and till delivery with successful installation /demo cum Inspection at institute.
- 19) No institute will be held responsible for any breakages/damage shortage before & during installation /demo cum inspection.
- 20) Head of the institute reserves the right to reject quotation, cancel the purchase order at any stage. on the grounds of non availability of funds/or on noticed violation of any terms & condition ,without giving any prior notice.

Thanking you.

Yours faithfully,



Principal,  
Government Polytechnic, Miraj.

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